**Private institution University Donja Gorica invites you to take part in the process of submitting bids for the selection of the most suitable supplier for the procurement of equipment for University Donja Gorica (UDG) for realization purposes**

**ERASMUS + project**

**“Vitalising ICT relevance in agricultural learning”**

**VIRAL- 609755-EPP-1-2019-1-BA-EPPKA2-CBHE-JP [[1]](#footnote-1)**

**I SUBJECT OF PROCUREMENT:**

Subjects of procurement are equipment within *ERASMUS + project 609755-EPP-1-2019-1-BA-EPPKA2-CBHE-JP “Vitalising ICT relevance in agricultural learning” VIRAL according* to specification:

|  |  |  |
| --- | --- | --- |
| **No.** | **Description** | **Quantity** |
| 1 | Hydrostatic balance or Density-meter, Lab Grade | 1 |

***I Bid should contain:***

1 General part:

* Bidder’s name, address and tax identification number;
* Contact number of the authorized representative negotiating with unlimited authority in relation to the subject of procurement;
* Bidder’s references;
* A warranty period for supplied goods
* Digital (CD, Excel sheet, MC Word) and paper form bids (original plus two copies)

2 Commercial part:

* Bids must be submitted with the unit prices, with and without VAT;
* The total value of the listed items, and the total value of the bid in euros, with or without VAT;
* Indicate the payment schedula (advance payment is not acceptable)

***II Minimum requirements that a bid must meet:***

* Compliance with the requirements set in the tender documentation;
* University of Donja Gorica cannot be conditioned by the submission of bank guarantees or advance payment
* Bid must be valid obligatory for a period of 60 days. University of Donja Gorica reserves the right to extend this period.

***III Conditions of execution:***

In case that the selected bidder gives up from the execution of the contract, or fulfills the obligations contrary to the contract, the University of Donja Gorica may contact the second-ranked bidder to conclude the contract.

***IV Bid evaluation criteria:***

In order for the bid to be considered, it must meet the requirements of the general and commercial part of the bid. Bids that do not meet the above conditions will not be considered.

The evaluation of bids is performed as follows:

* Price ……………………………… .. 75 points
* Technical specification ……………. 25 points.

***V Submission of bids:***

It is obligatory to submit the general and commercial part of the offer in special and sealed envelopes with an indication on the envelope whether it is a general or commercial part of the offer.

Both envelopes should be submitted in the third sealed envelope to the archives of the University of Donja Gorica Podgorica (Street: Oktoih 1) on working days from 09.00-16.00, with the:

***For the tender for the procurement of equipment for the needs of the ERASMUS + project "VIRAL" - Do not open except in the presence of the tender commission***

The deadline for submission of bids is October 15th 2021, by 12:00 noon.

The person in charge of receiving bids is: MSc Jovana Drobnjak.

Contact person:

MSc Jovana Drobnjak

E-mail: [jovana.drobnjak@udg.edu.me](mailto:jovana.drobnjak@udg.edu.me)

**Annex 1**

**Technical specification**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **Unit**  **Measures**  **Col.** | **The offered goods have the required technical characteristics**  **Yes/No** | **Unit price of the item - Euro VAT excluded** | **Total**  **item price-Euro VAT excluded**  **(6) = (3) x (5)** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** |
|  | **LOT 4** |  |  |  |  |
| **1** | **Hydrostatic balance or Density-meter, Lab Grade**   * Minimum requirements:   + Measurement Range: 0,7g/cm3–1,25 g/cm3   + Accuracy ±: 0.0001 g/cm3   + Repeatability: 0.00005 g/cm3   + Resolution: 0.0001 g/cm3 * With Temperature control: +/-0,05°C at 20°C * Includes automatic calculation for density, specific gravity, alcohol content. * Includes IQ/OQ installation according to the ISO 17025, transport, warranty | **1** |  |  |  |
| **Total bid price - VAT excluded** | | | | |  |
| **Discount \_\_\_% expressed in EUR** | | | | |  |
| **Total offer price with discount included - EUR VAT excluded** | | | | |  |
| **VAT-EUR** | | | | |  |
| **TOTAL OFFER PRICE (with discount included) EUR VAT excluded** | | | | |  |

1. The Call for Proposals was written in accordance with the Guidelines for Use of the Grant (Erasmus+ Programme Capacity-Building projects in the field of Higher Education (E+CBHE) For grants awarded in 2015 under Call EAC/A04/2014) and the Law of public procurement ("Gazette of Montenegro", no. 042/11 from 15.08.2011, 057/14 from 26.12.2014, 028/15 from 03.06.2015, 042/17 from 30.06.2017). [↑](#footnote-ref-1)